

AMENDMENT REQUEST

Utah State Charter School Board

The Utah State Charter School Board (SCSB) is charged with authorizing, monitoring, evaluating, and dismissing charters of public schools in Utah. Its work is under the direct supervision of the Utah State Board of Education (USBE) per Utah Code 53A-1a-501.5.

Amendment requests, including all required attachments and supporting documentation, are due electronically in Microsoft Word format no later than three weeks prior to the upcoming State Charter School Board meeting. Incomplete requests will not be considered. A calendar of meetings is located at <http://schools.utah.gov/charterschools>.

1. Charter School Oquirrh Mountain Charter School
2. Street Address 1425 South Angel Street Phone (801) 593-8200
3. City Kaysville
4. This is a school located in an area: Rural Urban
5. Chief School Officer Dr. Jane Muna Phone (801) 593-8200
6. The Charter school is located in which school district? Davis School District
7. Attach all founders of the charter school (Attachment 1)
8. Attach all duly elected or appointed governing board members of the school (Attachment 2)
9. Requested amendment to charter (check all that apply).

Waiver from Board Rule(s) R277- _____
(rule number and title)

Describe why this waiver is necessary to meet the mission of the school (Attachment 3)

Change to charter agreement section(s): Throughout Charter Application – Name Change Only
(section number and title)

Describe the specific changes to the charter agreement – include redline version showing new additions and ~~removed language~~ (Attachment 3)

Expansion/Reduction of grades served or number of students _____
(new grades and students served)

Will this expansion require a new facility or a structural addition to an existing facility? If so, provide a detailed facility plan (Attachment 3).

_____ Yes _____ No

10. a) Summary description of charter school:

Oquirrh Mountain Charter School (OMCS) serves grades K-9 in Kaysville, UT. OMCS emphasizes a challenging academic curriculum based on the Core Knowledge Sequence with a focus on American heritage, its founding principles and citizenship.

Oquirrh Mountain Charter School provides an environment in which every student has the opportunity to gain a strong foundation of knowledge in world and American history, classic literature, science, math, and fine arts.

OMCS works to have every student be challenged, experience success and master basic skills, grow in academic ability and content knowledge, and develop an understanding and appreciation for our nation's heritage and founding principles.

b) How many students does the charter school serve and what grades?

Oquirrh Mountain Charter School is currently authorized to serve 780 students in grades K-9. This amendment request is not for additional students.

c) Does the charter school's grade configuration align with the local school district configuration?

Oquirrh Mountain Charter School's K-9 grade configuration matches the grade configuration used by Davis School District.

d) Percentage of ethnic minority students at charter school and resident district:

Oquirrh Mountain Charter School:	11.5%
Davis School District:	15.2%

e) Percentage of economically disadvantaged students at charter school and resident district:

Oquirrh Mountain Charter School:	19.3%
Davis School District:	25.5%

f) Percentage of special education students at charter school and resident district:

Oquirrh Mountain Charter School:	11.8%
Davis School District:	10.0%

g) Additional information:

11. What makes this school unique or needed?

Oquirrh Mountain Charter School is unique in their offering of a strong academic curriculum housed within a history-focused framework. The school also has adopted the Core Knowledge Sequence to help develop the intellect and provide a strong foundation in basic skills. The instruction is explicit, sequential, and teacher-directed with a multi-sensory approach.

12. Is the schools' curriculum fully aligned with the Utah Common Core? If not, in what areas does the school deviate from the Core?

Oquirrh Mountain Charter School follows the Utah State Core Curriculum and will be following the USOE suggested timeline, in coordination with Davis School District, for the implementation of the Common Core.

13. How does the school address the needs of students with disabilities who need Special Education services?

Oquirrh Mountain has in effect a Special Education Policies and Procedures Manual, approved by the USOE December of 2009, that ensures students with disabilities or suspected disabilities will be identified, evaluated, and provided appropriate educational services and/or accommodations within the definitions of IDEA 2004, ADA, and Section 504. Within the timeline requirements of the IDEA, this manual outlines Oquirrh Mountain's special education program and covers the following areas:

- General Provisions (Program Description);
- Identification, Location, and Evaluation of Students (Child Find, Referral, Evaluation, Re-Evaluation, Eligibility Determination including SLD Classification, and Eligibility Classifications);
- IEP Development and Service Delivery (IEP Team Participants, IEP Development and Content, LRE, Initial Placement, IEP Changes, Transition Services, and LRBI);
- Procedural safeguards for students and their parents (Parental Participation, Independent Education Evaluation (IEE), Written Prior Notices, Dispute Resolution, Surrogate Parents, Confidentiality, and Discipline);
- LEA Eligibility and Responsibilities (Assessment and Reporting, Public Posting, Ensuring Services, Supervision, Personnel Standards, Early Intervening Services, and Caseloads); and
- Students with Disabilities in Other Settings (Private and Public School Placements).

It is the policy of Oquirrh Mountain Charter School to adhere to and comply with federal and state laws and rules as they pertain to students with disabilities and the provision of a free appropriate public education, regardless of the nature or severity of the disability.

Oquirrh Mountain's Special Education Policy and Procedures Manual ensures the appropriate implementation of special education services. It is used in coordination with the Utah State Board of Education Rules (August 2007) and incorporates the USOE's Special Education Guidelines (August 2008) for Specific Learning Disabilities (SLD), Least Restrictive Behavioral Interventions (LRBI) and Caseloads as set forth and is on file in the school's policy binder and at the USOE.

The Oquirrh Mountain Special Education Policy and Procedures Manual is available to parents online at the following link:

http://www.omcharterschool.org/Policies_Procedures.html

14. Provide a copy of current approved school year budget and next year's projected budget using same format as required AFR budget (Attachment 4).
15. Provide a copy of most recent AYP and UPASS state academic information (Attachment 5). You may attach additional academic information if desired.

16. Who performs the financial accounting for the school (by name) and what are his/her credentials for accounting? (Attach resume – Attachment 6)

Brad Taylor performs the financial accounting and is an employee of Academica West, the business management company contracted by Oquirrh Mountain Charter School.

17. Provide the name and title of district personnel to whom you provided a copy of your entire amendment request, as well as the date of contact.

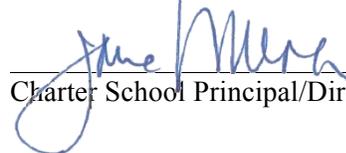
The Charter School Liaison for Davis School District, Sheri Suave, was provided a copy of the amendment request on August 17, 2012.



Charter School Board Representative Signature

August 17, 2012

Date



Charter School Principal/Director

August 17, 2012

Date

ATTACHMENT 1
FOUNDING MEMBERS

Joshua Bell
Bruce and Allison Campbell
Eric and Sharon Cazier
Bill Comeau
Neal Harris
Mariam Herrman
Monica McKinlay
Chris Miller
Susan Olsen
Marc and Colette Petty
Kaylynn Simms
Tim Vogl
Shelley Young

ATTACHMENT 2
BOARD OF DIRECTORS

Keith Facer, Chair

kfacer@jeffersonacademy.org

Neal Harris, Vice Chair

nharris@jeffersonacademy.org

Shelley Young, Secretary

syoung@jeffersonacademy.org

Joshua Spilker, Financial Coordinator

jpsilker@jeffersonacademy.org

Kristi Carlston, Parent Representative

kcarlston@jeffersonacademy.org

Kristine Beelek, Member

kbeelek@jeffersonacademy.org

ATTACHMENT 3
CHANGES TO CHARTER APPLICATION

Oquirrh Mountain Charter School is requesting to change the name of the school to Jefferson Academy to better reflect its charter emphasis on history, particularly American History, which is the foundation of instruction. It is not common knowledge that the Oquirrh Mountain range begins at Antelope Island, so the current name of the school has been confusing to patrons and the community. We believe that changing the name to Jefferson Academy will unite the school with the surrounding community in understanding our focus and location.

ATTACHMENT 4 2012-2013 BUDGET & 2013-2014 PROJECTED BUDGET

Charter School Name: Jefferson Academy		Fiscal Year: 2012-2013		
Operational Year		100% Enrollment		
Number of Students:		780		
Grade Configuration:		K-9		
Revenue				
Child Nutrition Program (CNP) and Lunchroom Sales		\$66,572		
Student Activities		\$0		
Other		\$30,600		
Total Revenue From Local Sources (1000)		\$97,172		
Total Revenue from State Sources (3000)		\$4,254,684		
Lunch and Breakfast Reimbursement		\$76,896		
Donated Commodities (CNP)		\$0		
Restricted Federal Through State		\$0		
Programs for the Disabled (IDEA)		\$212,337		
No Child Left Behind (NCLB)		\$52,092		
Total Revenue from Federal Sources (4000)		\$341,325		
Private Grants & Donations:		\$0		
Source(s) (<i>specify</i>)		\$0		
Loans:		\$0		
Commercial		\$0		
Contributions and Donations from Private Sources		\$0		
Other (<i>specify</i>)		\$0		
Total Revenue from Other Sources (5000)		\$0		
Total Revenue		\$4,693,181		
Expenditures				
		Number	Salary or Cost	Total
131	Salaries - Teachers			\$1,325,743
132	Salaries - Substitute Teachers			\$27,143
161	Salaries - Teacher Aides and Paraprofessionals			\$185,445
100	Salaries - All Other			\$7,550
	Total Salaries (100)			\$1,545,881
210	Retirement			\$0
220	Social Security			\$166,004
240	Insurance (Health/Dental/Life)			\$0
200	Other Benefits (<i>specify</i>)			\$302,400
	Total Benefits (200)			\$468,404
300	Purchased Professional and Technical Services			\$114,047
600	Instructional Supplies			\$75,739
641	Textbooks			\$44,800
	Total Supplies (600)			\$120,539
700	Total Property (Instructional Equipment) (700)			\$47,100
800	Other Objects			\$3,500
810	Dues and Fees			\$0
	Total Other Objects (800)			\$3,500
Total Instruction (1000)				\$2,299,471
141	Salaries - Attendance and Social Work Personnel			\$0
142	Salaries - Guidance Personnel			\$20,400
143	Salaries - Health Services Personnel			\$0
144	Salaries - Psychological Personnel			\$0
152	Salaries - Secretarial and Clerical			\$0
100	Salaries - All Other			\$0

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	Total Salaries (100)			\$20,400
210	Retirement			\$0
220	Social Security			\$2,122
240	Insurance (Health/Dental/Life)			\$0
200	Other Benefits			\$0
	Total Benefits (200)			\$2,122
300	Purchased Professional and Technical Services			\$10,000
600	Supplies			\$0
700	Property			\$0
800	Other Objects			\$0
810	Dues and Fees			\$0
	Total Other Objects (800)			\$0
Total Student Support Services (2100)				\$32,522
145	Salaries - Media Personnel - Certified			\$0
162	Salaries - Media Personnel - Noncertified			\$17,660
100	Salaries - All Other			\$0
	Total Salaries (100)			\$17,660
210	Retirement			\$0
220	Social Security			\$1,837
240	Insurance (Health/Dental/Life)			\$0
200	Other Benefits			\$0
	Total Benefits (200)			\$1,837
300	Purchased Professional and Technical Services			\$0
600	Supplies			\$0
644	Library Books			\$0
650	Periodicals			\$0
660	Audio Visual Materials			\$0
	Total Supplies (600)			\$0
700	Property			\$0
800	Other Objects			\$0
810	Dues and Fees			\$0
	Total Other Objects (800)			\$0
Total Instructional Staff Support Services (2200)				\$19,497
121	Salaries - Principals and Assistants			\$197,549
152	Salaries - Secretarial and Clerical			\$46,502
100	Salaries - All Other			\$0
	Total Salaries (100)			\$244,051
210	Retirement			\$0
220	Social Security			\$21,713
240	Insurance (Health/Dental/Life)			\$0
200	Other Benefits			\$38,700
	Total Benefits (200)			\$60,413
300	Purchased Professional and Technical Services			\$300,500
600	Supplies			\$2,000
700	Property			\$0
800	Other Objects			\$0
810	Dues and Fees			\$0
	Total Other Objects (800)			\$0
Total School Administration (2400)				\$606,964
100	Salaries			\$0

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210	Retirement			\$0
220	Social Security			\$0
240	Insurance (Health/Dental/Life)			\$0
200	Other Benefits			\$0
	Total Benefits (200)			\$0
300	Purchased Professional and Technical Services			\$18,500
400	Purchased Property Services			\$128,060
460	Construction and Remodeling			\$12,000
	Total Property (400)			\$140,060
500	Other Purchased Services			\$17,500
600	Supplies			\$18,000
700	Property			\$11,000
800	Other Objects			\$14,500
810	Dues and Fees			\$2,500
	Total Other Objects (800)			\$17,000
Total Operation & Maintenance of Facilities (2600)				\$204,560
100	Salaries			\$33,760
210	Retirement			\$0
220	Social Security			\$3,511
240	Insurance (Health/Dental/Life)			\$0
200	Other Benefits			\$7,200
	Total Benefits (200)			\$10,711
300	Purchased Professional and Technical Services			\$0
600	Non-Food Supplies			\$2,250
630	Food			\$66,216
	Total Supplies (600)			\$68,466
700	Property			\$29,090
780	Depreciation - Kitchen Equipment Depreciation			\$0
	Total Property (700)			\$29,090
800	Other Objects (<i>Specify</i>)			\$0
Total Food Services (3100)				\$142,027
100	Salaries			\$0
210	Retirement			\$0
220	Social Security			\$0
240	Insurance (Health/Dental/Life)			\$0
200	Other Benefits			\$0
	Total Benefits (200)			\$0
300	Purchased Professional and Technical Services			\$0
400	Purchased Property Services			\$0
460	Construction and Remodeling			\$0
	Total Property (400)			\$0
500	Other Purchased Services			\$0
600	Supplies - New Buildings			\$0
641	Textbooks - New Buildings			\$0
644	Library Books - New Libraries			\$0
	Total Supplies (600)			\$0
710	Land and Improvements			\$0
720	Buildings			\$0
731	Machinery			\$0
732	School Buses			\$0

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733	Furniture and Fixtures			\$0
734	Technology Equipment			\$0
735	Non-Bus Vehicles			\$0
739	Other Equipment			\$0
	Total Property (700)			\$0
800	Other Objects (<i>Specify</i>)			\$0
Total Building Acquisition & Instruction (4500)				\$0
830	Interest			\$1,020,530
840	Redemption of Principal			\$134,129
Total other financing sources (uses) and other items				\$1,154,659

1000	Total Local			\$97,172
3000	Total State			\$4,254,684
4000	Total Federal			\$341,325
TOTAL REVENUES				\$4,693,181
100	Salaries			\$1,861,752
200	Employee Benefits			\$543,486
300	Purchased Professional and Technical Services			\$443,047
400	Purchased Property Services			\$140,060
500	Other Purchased Services			\$17,500
600	Supplies			\$209,005
700	Property			\$87,190
800	Other Objects			\$1,175,159
TOTAL EXPENDITURES				\$4,477,199
Excess or Deficiency of Revenues over Expenditures				\$215,982
Other Sources of Funding (5000)				\$0
Net Asset Balance (Fund Balance)				\$215,982
Reserves as Percentage of Total Revenue				5%
Percentage of Funding Contributed to Reserve Balance				5%
Necessary Closure Fund				\$219,203

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Charter School Name: Jefferson Academy		Fiscal Year: 2013-2014					
Operational Year		100% Enrollment			90% Enrollment		
Number of Students:		780			702		
Grade Configuration:							
Revenue		0					
Child Nutrition Program (CNP) and Lunchroom Sales		68,236			\$0		
Student Activities		0			\$0		
Other		31,365			\$28,229		
Total Revenue From Local Sources (1000)		\$99,601			\$28,229		
Total Revenue from State Sources (3000)		\$4,361,051			\$3,977,279		
Lunch and Breakfast Reimbursement		\$78,818			\$0		
Donated Commodities (CNP)		\$0			\$0		
Restricted Federal Through State		\$0			\$0		
Programs for the Disabled (IDEA)		\$217,645			\$195,881		
No Child Left Behind (NCLB)		\$53,394			\$48,055		
Total Revenue from Federal Sources (4000)		\$349,858			\$243,936		
Private Grants & Donations:		\$0			\$0		
Source(s) (specify)		\$0			\$0		
Loans:		\$0			\$0		
Commercial		\$0			\$0		
Contributions and Donations from Private Sources		\$0			\$0		
Other (specify)		\$0			\$0		
Total Revenue from Other Sources (5000)		\$0			\$0		
Total Revenue		\$4,810,511			\$4,249,443		
Expenditures		Number	Salary or Cost	Total	Number	Salary or Cost	Total
131	Salaries - Teachers			\$1,358,887			\$1,222,998
132	Salaries - Substitute Teachers			\$27,822			\$25,039
161	Salaries - Teacher Aides and Paraprofessionals			\$190,081			\$171,073
100	Salaries - All Other			\$7,739			\$6,965
	Total Salaries (100)			\$1,695,831			\$1,426,075
210	Retirement			\$0			\$0
220	Social Security			\$170,154			\$153,139
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits (specify)			\$309,960			\$278,964
	Total Benefits (200)			\$480,114			\$432,103
300	Purchased Professional and Technical Services			\$116,898			\$105,208
600	Instructional Supplies			\$77,632			\$69,869
641	Textbooks			\$45,920			\$41,328
	Total Supplies (600)			\$123,552			\$111,197
700	Total Property (Instructional Equipment) (700)			\$48,278			\$43,450
800	Other Objects			\$3,588			\$3,229
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$3,588			\$3,229
Total Instruction (1000)				\$2,468,261			\$2,121,262
141	Salaries - Attendance and Social Work Personnel			\$0			\$0
142	Salaries - Guidance Personnel			\$20,910			\$20,910
143	Salaries - Health Services Personnel			\$0			\$0
144	Salaries - Psychological Personnel			\$0			\$0
152	Salaries - Secretarial and Clerical			\$0			\$0
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$20,910			\$20,910
210	Retirement			\$0			\$0
220	Social Security			\$2,175			\$2,175
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$2,175			\$2,175
300	Purchased Professional and Technical Services			\$10,250			\$9,348
600	Supplies			\$0			\$0
700	Property			\$0			\$0
800	Other Objects			\$0			\$0
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$0			\$0
Total Student Support Services (2100)				\$33,335			\$32,433
145	Salaries - Media Personnel - Certified			\$0			\$0
162	Salaries - Media Personnel - Noncertified			\$18,102			\$18,102
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$18,102			\$18,102
210	Retirement			\$0			\$0
220	Social Security			\$1,883			\$1,883
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$1,883			\$1,883
300	Purchased Professional and Technical Services			\$0			\$0

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600	Supplies			\$0		\$0
644	Library Books			\$0		\$0
650	Periodicals			\$0		\$0
660	Audio Visual Materials			\$0		\$0
	Total Supplies (600)			\$0		\$0
700	Property			\$0		\$0
800	Other Objects			\$0		\$0
810	Dues and Fees			\$0		\$0
	Total Other Objects (800)			\$0		\$0
Total Instructional Staff Support Services (2200)				\$19,984		\$19,984
121	Salaries - Principals and Assistants			\$82,000		\$82,000
152	Salaries - Secretarial and Clerical			\$47,665		\$47,665
100	Salaries - All Other			\$0		\$0
	Total Salaries (100)			\$129,665		\$129,665
210	Retirement			\$0		\$0
220	Social Security			\$13,485		\$13,485
240	Insurance (Health/Dental/Life)			\$0		\$0
200	Other Benefits			\$38,700		\$38,700
	Total Benefits (200)			\$52,185		\$52,185
300	Purchased Professional and Technical Services			\$335,500		\$308,200
600	Supplies			\$2,050		\$1,870
700	Property			\$0		\$0
800	Other Objects			\$0		\$0
810	Dues and Fees			\$0		\$0
	Total Other Objects (800)			\$0		\$0
Total School Administration (2400)				\$519,400		\$491,919
100	Salaries			\$0		\$0
210	Retirement			\$0		\$0
220	Social Security			\$0		\$0
240	Insurance (Health/Dental/Life)			\$0		\$0
200	Other Benefits			\$0		\$0
	Total Benefits (200)			\$0		\$0
300	Purchased Professional and Technical Services			\$18,963		\$17,066
400	Purchased Property Services			\$131,262		\$118,135
460	Construction and Remodeling			\$12,300		\$11,070
	Total Property (400)			\$143,562		\$129,205
500	Other Purchased Services			\$0		\$0
600	Supplies			\$18,450		\$16,605
700	Property			\$11,275		\$10,148
800	Other Objects			\$14,863		\$13,376
810	Dues and Fees			\$2,563		\$2,306
	Total Other Objects (800)			\$17,425		\$15,683
Total Operation & Maintenance of Facilities (2600)				\$209,674		\$188,707
100	Salaries			\$34,604		\$31,144
210	Retirement			\$0		\$0
220	Social Security			\$3,599		\$3,239
240	Insurance (Health/Dental/Life)			\$0		\$0
200	Other Benefits			\$7,380		\$6,642
	Total Benefits (200)			\$10,979		\$9,881
300	Purchased Professional and Technical Services			\$0		\$0
600	Non-Food Supplies			\$2,306		\$2,076
630	Food			\$67,871		\$61,084
	Total Supplies (600)			\$70,178		\$63,160
700	Property			\$29,817		\$26,836
780	Depreciation - Kitchen Equipment Depreciation			\$0		\$0
	Total Property (700)			\$29,817		\$26,836
800	Other Objects (<i>Specify</i>)			\$0		\$0
Total Food Services (3100)				\$145,578		\$131,020
100	Salaries			\$0		\$0
210	Retirement			\$0		\$0
220	Social Security			\$0		\$0
240	Insurance (Health/Dental/Life)			\$0		\$0
200	Other Benefits			\$0		\$0
	Total Benefits (200)			\$0		\$0
300	Purchased Professional and Technical Services			\$0		\$0
400	Purchased Property Services			\$0		\$0
460	Construction and Remodeling			\$0		\$0
	Total Property (400)			\$0		\$0
500	Other Purchased Services			\$0		\$0
600	Supplies - New Buildings			\$0		\$0
641	Textbooks - New Buildings			\$0		\$0
644	Library Books - New Libraries			\$0		\$0
	Total Supplies (600)			\$0		\$0

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710	Land and Improvements			\$0		\$0
720	Buildings			\$0		\$0
731	Machinery			\$0		\$0
732	School Buses			\$0		\$0
733	Furniture and Fixtures			\$0		\$0
734	Technology Equipment			\$0		\$0
735	Non-Bus Vehicles			\$0		\$0
739	Other Equipment			\$0		\$0
	Total Property (700)			\$0		\$0
800	Other Objects (Specify)			\$0		\$0
Total Building Acquisition & Instruction (4500)				\$0		\$0
830	Interest			\$1,020,530		\$1,020,530
840	Redemption of Principal			\$134,129		\$134,129
Total other financing sources (uses) and other items				\$1,154,659		\$1,154,659

1000	Total Local			\$99,601		\$28,229
3000	Total State			\$4,361,051		\$3,977,279
4000	Total Federal			\$349,858		\$243,936
TOTAL REVENUES				\$4,810,511		\$4,249,443
100	Salaries			\$1,899,112		\$1,625,895
200	Employee Benefits			\$547,335		\$498,226
300	Purchased Professional and Technical Services			\$481,611		\$439,823
400	Purchased Property Services			\$143,562		\$129,205
500	Other Purchased Services			\$0		\$0
600	Supplies			\$214,230		\$192,832
700	Property			\$89,370		\$80,433
800	Other Objects			\$1,175,672		\$1,173,570
TOTAL EXPENDITURES				\$4,550,890		\$4,139,983
Excess or Deficiency of Revenues over Expenditures				\$259,620		\$109,459
Other Sources of Funding (5000)				\$0		\$0
Net Asset Balance (Fund Balance)				\$259,620		\$109,459
Reserves as Percentage of Total Revenue				5%		3%
Percentage of Funding Contributed to Reserve Balance				5%		3%
Necessary Closure Fund				\$219,872		\$217,129

**ATTACHMENT 6
FINANCIAL ACCOUNTANTS**

Brad Taylor
352 North Flint Street
Kaysville, UT 84037

Telephone: (801) 444-9378
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Education	Weber State University - Ogden, Utah Masters of Accountancy Degree–May 2004 Bachelor of Arts Degree–May 2003 Major: Accounting Minor: Spanish Cumulative GPA: 3.98 Major GPA: 3.98
Educational Highlights	Goddard MPAcc Scholar – Top Three Post-Graduate Ranking Goddard Scholar – Top Ten Business School Graduate Member of Beta Gamma Sigma scholastic fraternity Member of Deloitte & Touche University Case Seminar–2003
Work Experience 2004 – April 2005	Deloitte & Touche - Salt Lake City, UT <u>Audit Staff</u> – Field work and preparation of annual financial statements for companies both publicly and privately traded. Tested inventory, A/R, A/P, long-term liabilities, and cash as presented on balance sheets.
Work Experience April 2005 - Present	Academica West - Kaysville, Utah <u>Controller</u> - Responsible for oversight of all accounting activities. Oversee annual audits and preparation of financial statements for 11 charter schools currently in operation. Organize and comply with all state financial reporting requirements. Manage schools' cash flows and budgeting in coordination with corresponding principals and board members.
Skills and Abilities	Strong interpersonal skills with a superior understanding of audit processes and non-profit businesses. Able to organize and oversee a staff that responds to accounting needs of charter schools, including, but not limited to, payroll, accounts payable, budgeting, cash flow management, state and IRS reports, and so forth. Experienced in QuickBooks and other accounting programs. Strong understanding of state reporting requirements. Fluent in Spanish.