

AMENDMENT REQUEST

Utah State Board of Education

The Utah State Charter School Board (SCSB) is charged with authorizing, monitoring, evaluating, and dismissing charters of public schools in Utah. Its work is under the direct supervision of the Utah State Board of Education (USBE) per Utah Code 53A-1a-501.5.

1. Charter School Baer Canyon High School for Sports and Medical Sciences
2. Street Address 576 S. 200 E. Phone (801) 444-7099
3. City Kaysville County Davis
4. This is a school located in an area: ☒ Rural ☐ Urban
5. Chief School Officer Ryan Lunt, Board Chair Phone (801) 444-7099
6. The Charter school is located in which school district? Davis School District
7. List or attach all sponsors and/or founders of the charter school;

<u>Jacie Johnson</u>	<u>Diane Broadhead</u>	<u>Darrin Porter</u>
<u>Ryan Lunt</u>	<u>Jeff Peters</u>	<u>Tawnia Lunt</u>
<u>Jeff Bean</u>	<u>Darin Izatt</u>	<u></u>

8. List or attach all duly elected, current board directors of the school:

<u>Ryan Lunt</u>	<u>Diane Broadhead</u>	<u>Jeff Bean</u>
<u>Darin Izatt</u>	<u></u>	<u></u>

9. Requested amendment to charter.

Bear Canyon High School (BCHS) requests an extension that would allow the charter school to open in the fall of 2012 for the 2012-2013 academic year. This extension would allow for additional recruiting through increased marketing and a renewed outreach effort.

Baer Canyon High School is also requesting to decrease our approved student enrollment numbers to allocate a student population of 150 students per grade and an ultimate enrollment of 450 students.

10. a) Summary description of charter school:

Baer Canyon High School was chartered to provide a personalized learning experience emphasizing Health Occupations and Sports Science by improving academic achievement for all students, promoting lifelong health and human performance, increasing awareness of careers in

health, medical, and sports sciences, and by providing access to state of the art facilities in leading human performance technology. BCHS curriculum is based on the state core and the Health Sciences Career Pathways.

b) How many students will the charter school serve and what grades?

Baer Canyon High School is requesting the following enrollment numbers and grade configuration.

School Year	Grades Served			Total Enrollment
	10	11	12	
Year 1 2012-2013	150	150	0	300
Year 2 2013-2014	150	150	150	450
Year 3 2014-2015	150	150	150	450

c) The charter school's current grade configuration is:

Baer Canyon High School is currently approved to serve 720 students year one in grades 10 and 11. In year two, BCHS is currently approved to serve 1,080 students in grades 10-12.

BCHS is requesting to decrease our approved student enrollment numbers to serve a student population of 150 students per grade and an ultimate enrollment of 450 students. The requested configuration is to serve 300 students year one in grades 10 and 11 and then in year two serve 450 students in grades 10-12.

d) Does the charter school's grade configuration align with the local school district configuration?

Baer Canyon High School's 10-12 grade configuration matches the grade configuration used by Davis School District.

e) Percentage of minority students at charter school:

It is anticipated that the percentage of minority students at Baer Canyon High School (BCHS) will match the Davis School District and Utah minority student population rates. Outreach efforts are outlined in the charter under the Market Analysis section.

f) Percentage of special education students at charter school:

It is anticipated that the percentage of students with disabilities at BCHS will be between 10-12% of their total student population since that is the national average. For Year One, BCHS expects to provide a free and appropriate public education to 30-36 students with special needs and between 45-54 students with special needs in Years 2 and 3.

g) Additional information:

Not Applicable.

11. What makes this school unique or needed?

Baer Canyon High School (BCHS) will offer a curriculum alternative that is unique among schools in Utah. No other high school in Utah is offering a health, medical, and sports science emphasis similar to BCHS. The school will provide students with a competitive edge that will attract students eager to enter into the health care industry.

12. Is the schools' curriculum fully aligned with the Utah State Core Curriculum? If not, in what areas does the school deviate from the Core?

Baer Canyon High School intends to align its curriculum with the Utah State Core Curriculum and will be following the USOE suggested timeline, in coordination with Davis School District, for the implementation of the Common Core.

13. How does the school address the needs of students with disabilities who will need Special Education services?

All students at Baer Canyon High School (BCHS) will be provided a free and appropriate public education, including students with disabilities. To help facilitate this, BCHS will recruit and retain a highly qualified Special Education Teacher along with other qualified professionals to instruct and support students with disabilities. In order to ensure the delivery of services identified on students' IEPs, BCHS will utilize a variety of approaches. This may include hiring specialists, contracting with a third party, or pooling resources with other schools. The Special Education Teacher at BCHS will be responsible for scheduling evaluations, developing IEPs, coordinating services, and monitoring and reporting progress as is consistent with federal and state laws.

BCHS will develop and submit to the USOE a Special Education Policies and Procedures Manual using the USOE's Special Education Rules in coordination with the USBE Rules (August 2007), as well as incorporating USOE's Special Education Guidelines for Specific Learning Disabilities (SLD), Least Restrictive Behavioral Interventions (LRBI), and Caseloads (August 2008). This Manual will ensure students with disabilities or suspected disabilities will be identified, evaluated, and provided appropriate educational services and/or accommodations within the definitions of the IDEA 2004, ADA, and Section 504. BCHS's Special Education Program will be outlined in this Manual. Specifically, the following areas will be addressed:

1. General Provisions (Program Description);
2. Identification, Location, and Evaluation of Students (Child Find, Referral, Evaluation, Re-Evaluation, Eligibility Determination including SLD Classification, and Eligibility Classifications);
3. IEP Development and Service Delivery (IEP Team Participants, IEP Development and Content, LRE, Initial Placement, IEP Changes, Transition Services, and LRBI);
4. Procedural Safeguards for Students and Their Parents (Parental Participation, Independent Education Evaluation (IEE), Written Prior Notices, Dispute Resolution, Surrogate Parents, Confidentiality, and Discipline);
5. LEA Eligibility and Responsibilities (Assessment and Reporting, Public Posting, Ensuring Services, Supervision, Personnel Standards, Early Intervening Services, and Caseloads); and
6. Students with Disabilities in Other Settings (Private and Public School Placements).

14. Provide a copy of current school year budget and projected budget with amendments.

See Attachment 1.

15. Provide a copy of most recent UPASS state academic information. You may attach additional academic information if desired.

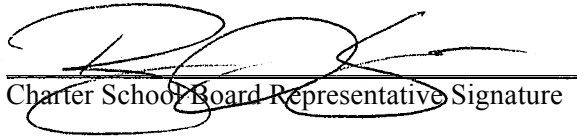
Not Applicable.

16. Who performs the financial accounting for the school (by name) and what are his/her credentials for accounting?

Brad Taylor, MPA (See Attachment 2).

17. Provide the name and title of district personnel to whom you provided a copy of your entire amendment request, as well as the date of contact.

Sheri Suave, Charter Liaison
July 6, 2011



Charter School Board Representative Signature

July 6, 2011

Date

ATTACHMENT 1

Charter School Name: Baer Canyon High School			
Fiscal Year 2011-2012	Enrollment Maximum or Target		
	Planning Year		
Number of Students:	0		
Grade Distribution:			
Revenue	Total		
Local Funding including anticipated fees from students			
Fee Basis if applicable:			
State Funding			
Private Grants & Donations			
Source: (specify)			
Loans:			
Commercial			
Private			
Other (specify): Implementation Grant	\$128,598		
Total Revenue	\$128,598		
Expenses	# of Staff	@ Salary	Total
Salaries (100)	1.00	\$ 30,000.00	\$ 30,000
Director or Principal	-		
Other Administration: (specify)	-		
Teacher-Regular Ed	-		
Teacher-Special Ed	-		
Instructional Assts	-		
Secretary	-		
Business Manager/Bookkeeper	-		
IT Technician	-		
Program Facilitator/Instructional Support	-		
Speech & Language Therapist	-		
Counselor (Certified/Noncertified) (Circle)	-		
Substitute Teachers (daily basis)	-		
Teachers Aids and ParaProfessionals	-		
Employee Benefits (200)	-		\$ 10,300
Purchased Professional Services(300)			
Audiologist, Psychologist of related support services purchased through contract			
Professional Employee Training and Development (330)			
Official or Administrative Services in Support of Management (310)			\$ 4,352
Professional Educational Services (Curricular Support or Contracted Institutional Services) (320)			\$ 8,000
Legal (300)			\$ 10,000
Audit Services (300)			\$ 5,700
Web Site Development (300)			
Purchased Property Services(400)			
Facilities Rental or Lease (440)			
Property Tax			
Equipment or Vehical Rental or Lease/Purchase Agreements			
Other Purchased Services (500)			
Travel (580)			
Transportation (Student) ((510-513)			
Personnel and Wage Records and Data Management			
Supplies(600)			
Instructional and other general supplies (610)			
Library Instructional Aids/Books/Periodicals(640/645)			
Textbooks (641)			
Audiovisual Materials (646)			
Software (670)			
Other (printing; postage)			
Total Instruction, Administration & Support			\$ 68,352

Operations & Maintenance			Total
Purchased Property Services(400)			
Facilities Rental or Lease (440)			
Water, Sewage , Disposal Services			
Property Tax			
Equipment or Vehical Rental or Lease/Purchase Agreements			
Custodial Services			
Other Purchased Services (500)			
Property/Casualty Insurance (520/521)			
Advertising and Marketing			\$ 49,201
Printing and Binding			
Phone/Communications			
Supplies (600)			
Operational Supplies			\$ 4,645
Utilities and other Expendable Supplies (610-630)			
Property (700)			
Land & Improvements			
Buildings			
Technology-Related Hardware (Computers etc)			
Furniture & Other Equipment			\$ 6,400
Debt Service and Miscellaneous Costs (800)			
Fees/Permits & ducs			
Loan Payments			
Other (security, copier lease)			
Total Operations & Maintenance			
Total Expenditures			\$ 128,598
Total Revenues			\$ 128,598
			Balance
Budget Balance (Revenues-Expenditures)			\$ -
Budget Balance as Percentage of State Revenue			0%

Charter School Name:						
Year Two	Enrollment Maximum or Target			75% Enrollment		
	First Operational Year			First Operational Year		
Number of Students:	300			225		
Grade Distribution:	9-12			9-12		
Revenue	Total			Total		
Local Funding including anticipated fees from students						
Fee Basis if applicable:						
State Funding	\$1,771,905			\$1,348,173		
Private Grants & Donations						
Misc Local Donations/School Fees	\$36,000			\$27,000		
Loans:						
Commercial						
Private						
Other (specify): Implementation Grant and carryover from prior year	\$0			\$0		
Total Revenue	\$1,807,905			\$1,375,173		
Expenses	# of Staff	@ Salary	Total	# of Staff	@ Salary	Total
Salaries (100)						
Director or Principal	1.00	\$ 70,000	\$ 70,000	1.00	\$ 70,000	\$ 70,000
Other Administration: (specify)	-	\$ 60,000	\$ -	-	\$ 60,000	\$ -
Teacher-Regular Ed	12.00	\$ 38,100	\$ 457,200	8.00	\$ 38,100	\$ 304,800
Teacher-Special Ed	1.00	\$ 38,100	\$ 38,100	1.00	\$ 38,100	\$ 38,100
Instructional Assts	3.00	\$ 11,880	\$ 35,640	1.50	\$ 11,880	\$ 17,820
Secretary	1.00	\$ 28,000	\$ 28,000	1.00	\$ 28,000	\$ 28,000
Business Manager/Bookkeeper						
IT Technician						
Program Facilitator/Instructional Support	0.50	\$ 40,000	\$ 20,000	0.50	\$ 40,000	\$ 20,000
Speech & Language Therapist						
Counselor (Certified/Noncertified) (Circle)	1.50	\$ 48,000	\$ 72,000	1.00	\$ 48,000	\$ 48,000
Substitute Teachers (daily basis)	65.00		\$ 10,725	65.00		\$ 8,044
Teachers Aids and ParaProfessionals						
Employee Benefits (200)			\$ 160,605			\$ 120,454
Purchased Professional Services(300)						
Audiologist, Psychologist of related support services purchased through contract						
Professional Employee Training and Development (330)			\$ 23,250			\$ 16,275
Official or Administrative Services in Support of Management (310)			\$ 120,000			\$ 78,750
Professional Educational Services (Curricular Support or Contracted Institutional Services) (320)			\$ 22,000			\$ 14,000
Legal (300)			\$ 3,000			\$ 3,000
Audit Services (300)			\$ 3,500			\$ 3,500
Web Site Development (300)						
Purchased Property Services(400)						
Facilities Rental or Lease (440)						
Property Tax						
Equipment or Vehical Rental or Lease/Purchase Agreements						
Other Purchased Services (500)						
Travel (580)						
Transportation (Student) ((510-513)						
Personnel and Wage Records and Data Management						
Supplies(600)						
Instructional and other general supplies (610)			\$ 42,300			\$ 28,500
Library Instructional Aids/Books/Periodicals(640/645)			\$ 13,000			\$ 9,000
Textbooks (641)			\$ 75,000			\$ 54,000
Audiovisual Materials (646)						
Software (670)						
Other (printing; postage)			\$ 5,500			\$ 4,125
Total Instruction, Administration & Support			\$ 1,199,820			\$ 866,368

Operations & Maintenance			Total			Total
Purchased Property Services(400)						
Facilities Rental or Lease (440)			\$ 284,055			\$ 284,055
Water, Sewage, Disposal Services						
Property Tax						
Equipment or Vehical Rental or Lease/Purchase Agreements						
Custodial Services			\$ 27,500			\$ 20,625
Other Purchased Services (500)						
Property/Casualty Insurance (520/521)			\$ 9,500			\$ 7,125
Advertising and Marketing			\$ 9,000			\$ 6,750
Printing and Binding						
Phone/Communications			\$ 10,000			\$ 7,500
Supplies (600)						
Operational Supplies			\$ 7,500			\$ 5,625
Utilities and other Expendable Supplies (610-630)			\$ 25,308			\$ 18,981
Property (700)						
Land & Improvements			\$ 5,000			\$ 3,750
Buildings			\$ -			\$ -
Technology-Related Hardware (Computers etc)			\$ 75,000			\$ 50,000
Furniture & Other Equipment			\$ 48,000			\$ 36,000
Debt Service and Miscellaneous Costs (800)						
Fees/Permits & dues			\$ 2,700			\$ 2,025
Loan Payments						
Other (security, copier lease)			\$ 7,000			\$ 5,250
Total Operations & Maintenance						
Total Expenditures			\$ 1,710,383			\$ 1,314,053
Total Revenues			\$ 1,807,905			\$ 1,375,173
			Balance			Balance
Budget Balance (Revenues-Expenditures)			\$ 97,522			\$ 61,119
Budget Balance as Percentage of State Revenue			6%			5%

Charter School Name:						
Year Three	Enrollment Maximum or Target			75% Enrollment		
	Second Operational Year			Second Operational Year		
Number of Students:	450			338		
Grade Distribution:	9-12			9-12		
Revenue	Total			Total		
Local Funding including anticipated fees from students						
Fee Basis if applicable:						
State Funding	\$2,663,701			\$2,030,838		
Private Grants & Donations						
Misc Local Donations/School Fees	\$54,000			\$40,560		
Loans:						
Commercial						
Private						
Other (specify): Implementation Grant	\$0			\$0		
Total Revenue	\$2,717,701			\$2,071,398		
Expenses	# of Staff	@ Salary	Total	# of Staff	@ Salary	Total
Salaries (100)						
Director or Principal	1.00	\$ 72,100	\$ 72,100	1.00	\$ 72,100	\$ 72,100
Other Administration: (specify)	1.00	\$ 61,500	\$ 61,500	-	\$ 61,500	\$ -
Teacher-Regular Ed	18.00	\$ 38,600	\$ 694,800	13.00	\$ 38,600	\$ 501,800
Teacher-Special Ed	2.00	\$ 38,600	\$ 77,200	1.50	\$ 38,600	\$ 57,900
Instructional Assts	4.00	\$ 12,177	\$ 48,708	3.00	\$ 12,177	\$ 36,531
Secretary	1.50	\$ 29,400	\$ 44,100	1.00	\$ 29,400	\$ 29,400
Business Manager/Bookkeeper						
IT Technician						
Program Facilitator/Instructional Support	1.00	\$ 40,000	\$ 40,000	0.50	\$ 40,000	\$ 20,000
Speech & Language Therapist						
Counselor (Certified/Noncertified) (Circle)	3.00	\$ 49,200	\$ 147,600	2.00	\$ 49,200	\$ 98,400
Substitute Teachers (daily basis)	65.00		\$ 13,975	65.00		
Teachers Aids and ParaProfessionals						
Employee Benefits (200)			\$ 231,200			\$ 173,400
Purchased Professional Services(300)						
Audiologist, Psychologist of related support services purchased through contract						
Professional Employee Training and Development (330)			\$ 28,500			\$ 21,375
Official or Administrative Services in Support of Management (310)			\$ 180,000			\$ 118,300
Professional Educational Services (Curricular Support or Contracted Institutional Services) (320)			\$ 30,000			\$ 22,500
Legal (300)			\$ 3,000			\$ 3,000
Audit Services (300)			\$ 6,500			\$ 6,500
Web Site Development (300)						
Purchased Property Services(400)						
Facilities Rental or Lease (440)						
Property Tax						
Equipment or Vehical Rental or Lease/Purchase Agreements						
Other Purchased Services (500)						
Travel (580)						
Transportation (Student) ((510-513)						
Personnel and Wage Records and Data Management						
Supplies(600)						
Instructional and other general supplies (610)			\$ 62,000			\$ 46,500
Library Instructional Aids/Books/Periodicals(640/645)			\$ 15,000			\$ 11,250
Textbooks (641)			\$ 60,000			\$ 45,000
Audiovisual Materials (646)						
Software (670)			\$ 7,000			\$ 5,250
Other (printing; postage)			\$ 6,000			\$ 4,500
Total Instruction, Administration & Support			\$ 1,829,183			\$ 1,273,706

Operations & Maintenance			Total			Total
Purchased Property Services(400)						
Facilities Rental or Lease (440)			\$ 500,580			\$ 500,580
Water, Sewage , Disposal Services						
Property Tax						
Equipment or Vehical Rental or Lease/Purchase Agreements						
Custodial Services			\$ 38,400			\$ 28,800
Other Purchased Services (500)						
Property/Casualty Insurance (520/521)			\$ 13,500			\$ 10,125
Advertising and Marketing			\$ 12,000			\$ 12,000
Printing and Binding						
Phone/Communications			\$ 12,000			\$ 12,000
Supplies (600)						
Operational Supplies			\$ 18,750			\$ 14,063
Utilities and other Expendable Supplies (610-630)			\$ 42,500			\$ 31,875
Property (700)						
Land & Improvements			\$ 7,000			\$ 5,250
Buildings			\$ -			\$ -
Technology-Related Hardware (Computers etc)			\$ 48,000			\$ 36,000
Furniture & Other Equipment			\$ 40,000			\$ 30,000
Debt Service and Miscellaneous Costs (800)						
Fees/Permits & dues			\$ 4,500			\$ 3,375
Loan Payments						
Other (security, copier lease)			\$ 8,000			\$ 6,000
Total Operations & Maintenance						
Total Expenditures			\$ 2,574,413			\$ 1,963,774
Total Revenues			\$ 2,717,701			\$ 2,071,398
Budget Balance (Revenues-Expenditures)			Balance			Balance
			\$ 143,288			\$ 107,624
Budget Balance as Percentage of State Revenue			5%			5%

ATTACHMENT 2

Brad Taylor
352 North Flint Street
Kaysville, UT 84037

Telephone: (801) 444-9378
Email: brad@academicawest.com

Education	Weber State University - Ogden, Utah Masters of Accountancy Degree–May 2004 Bachelor of Arts Degree–May 2003 Major: Accounting Minor: Spanish Cumulative GPA: 3.98 Major GPA: 3.98
Educational Highlights	Goddard MPAcc Scholar – Top Three Post-Graduate Ranking Goddard Scholar – Top Ten Business School Graduate Member of Beta Gamma Sigma scholastic fraternity Member of Deloitte & Touche University Case Seminar–2003
Work Experience 2004 – April 2005	Deloitte & Touche - Salt Lake City, UT <u>Audit Staff</u> – Field work and preparation of annual financial statements for companies both publicly and privately traded. Tested inventory, A/R, A/P, long-term liabilities, and cash as presented on balance sheets.
Work Experience April 2005 - Present	Academica West - Kaysville, Utah <u>Controller</u> - Responsible for oversight of all accounting activities. Oversee annual audits and preparation of financial statements for 11 charter schools currently in operation. Organize and comply with all state financial reporting requirements. Manage schools' cash flows and budgeting in coordination with corresponding principals and board members.
Skills and Abilities	Strong interpersonal skills with a superior understanding of audit processes and non-profit businesses. Able to organize and oversee a staff that responds to accounting needs of charter schools, including, but not limited to, payroll, accounts payable, budgeting, cash flow management, state and IRS reports, and so forth. Experienced in QuickBooks and other accounting programs. Strong understanding of state reporting requirements. Fluent in Spanish.

ATTACHMENT 3
BAER CANYON HIGH SCHOOL

June 22, 2011

R. Scott Priest
Kaysville Sportsplex II, LLC
1188 Sportsplex Drive, Suite 203
Kaysville, UT 84037

Dear Scott,


**Re: Letter of Intent to Lease Space
In the Kaysville Sportplex Building**

This letter is to confirm our discussions regarding space you have, or will have, available for Baer Canyon Charter High School beginning this fall, at rates commercially viable for both parties. We will need occupancy on or about August 1, 2012.

As you know, we will need space to accommodate both classrooms and administrative offices. Exactly how much space we will need will depend to some extent on our initial enrollment figures. You have indicated that you are able and willing to work with us, within limits, to accommodate our needs. We anticipate being able to confirm our exact square footage requirements sometime early next year (perhaps as early as February or March of 2012).

We are hoping that with your acknowledgement of this letter, evidenced by your signature below, we can enter into formal, good-faith negotiations for the required space. We very much appreciate your efforts to work with us. We are excited about our future and look forward to working with you as a valued strategic partner.

Very truly yours,



Ryan Lunt
Board Chairman, Baer Canyon High School

Acknowledged by:



R. Scott Priest
Member, Kaysville Sportsplex II, LLC

Date: 6.22.2011

SECTION 3): TARGET POPULATION

Target Population

Mission Statement (use only this space):

The Baer Canyon High School for Sports and Medical Science's mission is to provide a personalized learning experience emphasizing Health Occupations and Sports Science.

Strategic Goals:

- Improve academic achievement for all students
- Promote lifelong health and human performance
- Increase awareness of careers in health, medical, and sports sciences
- Provide access to a state of the art facility in leading human performance technology

	Grades Served Please indicate all grades being taught.													Total Number Served Enrollment cap at all campuses and in all grades combined	Sites Number Operating
Year 1	K	1	2	3	4	5	6	7	8	9	10	11	12		
2012-2013	0	0	0	0	0	0	0	0	0	0	150	150	0	300	1
Year 2	K	1	2	3	4	5	6	7	8	9	10	11	12		
2013-2014	0	0	0	0	0	0	0	0	0	0	150	150	150	450	1
Year 3	K	1	2	3	4	5	6	7	8	9	10	11	12		
2014-2015	0	0	0	0	0	0	0	0	0	0	150	150	150	450	1

School Calendar	
<input checked="" type="checkbox"/> Standard <input type="checkbox"/> Extended School Year <input type="checkbox"/> Alternative (please describe in 5 words or less)	Instructional Days: <u>180</u> Start Date: <u>August 2012</u>

Complete the following information for each site indicated above. If planning more than one site, attach an additional page with the following information.

If facility arrangements have been made, provide the information below.

Site Name N/A

Site Address _____

City _____ Zip Code _____ District _____

Site / Location Description: (If facility arrangements have not been finalized, please provide general information on the location and type of facility planned for your school.) *The founding board is considering land adjacent or contiguous to the Kaysville SportsPlex located on 200 North.*