

AMENDMENT REQUEST

Utah State Charter School Board Administrative Approval

Charter schools are public schools governed by independent boards and held accountable to a legally binding written contractual agreement with their chartering entity. The Utah State Charter School Board (SCSB) is a statutory chartering entity charged with authorizing, monitoring, evaluating, and holding accountable charter schools to compliance with federal and state laws, rules, and regulations, and their contractual agreement. If a time comes when a charter school governing board requires a change to its charter, then the contractual agreement may be modified by mutual agreement of the chartering entity and the governing body of the school.

Amendment requests requiring administrative approval may be submitted at any time. We recommend the governing board of the school submitted its request electronically three weeks prior to the date an answer is needed. Incomplete requests will not be considered.

1. Charter School: Salt Lake Charter School_____

Website: no website_____

2. Requested amendment to charter (check all that apply). Provide requested details and supporting documentation in Attachment 1.

☒ **Change name of school.** Provide the school's proposed new name and provide a statement of understanding of requirement to submit paperwork for and receive change of name with IRS.

☐ **Decrease grades served or student enrollment.** Summarize the governing board's discussion that led to the decision to reduce grade levels or number of students served.

☐ **Acceleration of approved growth model, with no additional students.** Briefly describe the need for an acceleration of growth model approved for a future school year.

☐ **Change grade configuration, with no additional students.** Provide evidence of the school's ability to provide a high-quality education to new grade(s). Examples of evidence include course catalog, assessment calendar, teacher licensure and endorsement requirements, current UCAS report, etc.

☐ **Technical corrections.** Include a redline version showing new additions and ~~removed language~~. Technical corrections include changes such as spelling, grammar, title for school employees, name of committees / groups, etc. It may also include re-ordering sections of the application for improved readability and use by the governing board.

☐ **Other.** Please describe amendment requests you feel warrant administrative approval that do not fall into any identified category above. Provide details and supporting documentation as appropriate. Additional information may be requested following review.

3. Complete *Minimum Standard* and *Charter Contractual Agreement Goal* tables and provide statement of school adherence to State Charter School Board minimum standards and charter agreement, as found in R277-481 and contractual agreement, respectively. Include governing board corrective action plan where appropriate. (Corrective action plan(s) limited to two pages.)

Minimum standards

<i>Indicator – Board performance & stewardship</i>		
Measure	Metric	Board Performance
Ethical conduct	Number of board violations of statute, State Board rule, or charter agreement as of date of amendment request submission.	none
Regulatory and reporting compliance	Percentage of teachers properly licensed and endorsed for teaching assignment as of date of amendment request submission.	n/a
Regulatory and reporting compliance	Percentage of employees and board members with completed criminal background checks as of date of amendment request submission.	100%
<i>Indicator – Financial performance and sustainability</i>		
Audit findings or recommendations	Number of material findings, financial condition findings, or repeated significant findings in prior fiscal year	none
Current assets to total annual operating expenses	$\frac{\text{Current Assets}}{(\text{Total Annual Operating Expenses} \div 360)}$	>1.15

Salt Lake Charter School is proposing the new name of Mana Academy Charter School. We have submitted a DBA (doing business as) with the State of Utah. We will be using the same Tax ID number filed with the IRS under Salt Lake Charter School. The paperwork received by the State is attached to this Amendment Request.



State of Utah
DEPARTMENT OF COMMERCE
Division of Corporations & Commercial Code

File Number: 8653647

Business Name Registration / DBA Application

Requested Business Name: **MANA ACADEMY CHARTER SCHOOL**

Entity Number: 8653647

Application Date: 04/23/2013

Approved Date: 04/23/2013

Expiration Date: 04/23/2016

Filer Electronic Signature: Angela Hansen

Business Information

Purpose: Elementary and Secondary Schools

Address: 6792 Bridle Farms Road

West Valley City, UT 84128

Female Owned: Yes

Minority Owned: Yes, Asian Pacific Americans

Registered Agent

Name: SALT LAKE CHARTER SCHOOL, INC. Hansen

Type: Regular

Address: 6792 Bridle Farms Road

West Valley City, UT 84128

Applicant / Owner(s):

Name: SALT LAKE CHARTER SCHOOL, INC.

Entity Number: 8367272-0140

Address: 6792 Bridle Farms Road

West Valley City, UT 84128



Under GRAMA [63-2-201], all registration information maintained by the Division is classified as public record. For confidentiality purposes, the business entity physical address may be provided rather than the residential or private address of any individual affiliated with the entity.

Charter Contractual Agreement goals

<i>Instructions: Insert all charter school goals found in your charter agreement with the State Charter School Board which are not found in other indicator areas. Make certain to include the section and page number where these measures, metrics, and board goals can be found. Also, include the fiscal year for the board performance value. Insert rows as needed.</i>			
Measure	Metric	Board Goal	Board Performance

4. Additional information you would like the USOE Deputy Superintendent and State Director of Charter Schools to consider before making a written recommendation to the State Charter School Board.



Governing Board Representative Signature

05/01/13

Date



Charter School Principal/Director

05/01/13

Date