



Website Requirements

This list is intended as a resource only. There may be additional requirements not included. Information listed may change without notice. School leaders are encouraged to familiarize themselves with the associated regulations.

A new or expanding charter school shall have an operative and readily accessible website containing the information described below at least 180 days before the proposed opening day of school.

Per statute and rule, each charter school shall maintain a website and post:

- ☐ Admissions procedures for the charter school including:
 - ✓ Lottery dates and procedures;
 - ✓ Timelines for acceptance of new students consistent with Section [53G-6-503](#);
 - ✓ Admission forms;
 - ✓ The number of new students that will be admitted into the school;
 - ✓ Procedures for transferring to or from a charter or district school;
 - ✓ Timelines for a transfer;
 - ✓ Provisions for payment, if required, of a one-time fee per secondary school enrollment, not to exceed \$5.00, consistent with Section [53G-6-503](#);
 - ✓ Non-discrimination assurances;
 - ✓ A readily accessible transfer form; and
 - ✓ Assurance and parent signature that student has been admitted to only one public school
- ☐ Public financial information consistent with Sections [63A-3-401](#) through [63A-3-404](#).
- ☐ Information about the flag, respect for the flag, and civility toward all during patriotic activities.
- ☐ The charter school's governance structure, including the name, qualification, and contact information of all charter school governing board members.
- ☐ The charter school governing policies as required by statute, rule, or authorizer requirement, specifically and without exception:
 - ✓ Electronic Devices ([R277-495-3](#))
 - ✓ Education Employee Required Reports of Arrests and Required Background Checks Polices for non-Licensed Employees ([R277-516-5](#))
 - ✓ Employee Code of Conduct ([R277-517-3](#))
 - ✓ Bullying and Hazing Policy ([R277-613-4](#))
 - ✓ Head Injury Policy ([R277-614-4](#))All school policies are recommended.
- ☐ The school calendar, which shall include:

- ✓ the first and last days of school;
- ✓ scheduled holidays;
- ✓ scheduled professional development days; and
- ✓ scheduled non-school days.

☐ Information about available statewide online courses and programs, if applicable to the grades served.

☐ If the charter school has collective bargaining agreements, they must be posted within ten days of the ratification or modification.

☐ The location of governing board minutes and meeting recordings. Statement of how to access minutes and recordings no longer accessible electronically ([52-4-1](#)).

☐ Other items required by the charter school's authorizer; statute; and Board rule.