

## AMENDMENT REQUEST

### Utah State Charter School Board

Charter schools are public schools governed by independent boards and held accountable to a legally binding written contractual agreement. The Utah State Charter School Board (SCSB) is charged with authorizing, monitoring, evaluating, and holding accountable charter schools to compliance with federal and state laws, rules, and regulations, and their contractual agreement. If a time comes when a charter school governing board requires a change to its charter, then a charter may be modified by mutual agreement of the chartering entity and the governing body of the school.

Amendment requests, including all required attachments and supporting documentation, are due electronically no later than three weeks prior to the upcoming State Charter School Board meeting. A schedule of State Charter School Board meetings can be found at <http://schools.utah.gov/charterschools/State-Charter-School-Board.aspx>. Incomplete requests will not be considered.

1. Charter School: Open High School of Utah
2. Street Address: 9067 S. 1300 W. #303 Phone: (801) 721-6329
3. City: West Jordan Website: www.OpenHighSchool.org
4. Governing Board Chair: Jen Christensen Phone: (801) 560-4059
5. Chief School Administrator: DeLaina Tonks Phone: (801) 721-6329
6. The Charter school is located in which school district? Statewide
7. Attach all founders of the charter school (Attachment 1)
8. Attach all duly elected or appointed governing board members of the school (Attachment 2)
9. Requested amendment to charter (check all that apply).

☐ Waiver from Board Rule(s) R277- \_\_\_\_\_  
(rule number and title)

Describe why the waiver is necessary to meet the mission of the school and help the governing board meet its contractual agreement (Attachment 3)

☒ Change to charter agreement section(s) Name Change Only – Throughout Charter Application  
(section number and title)

Briefly describe the specific changes to the charter agreement here and include redline version showing new additions and ~~removed language~~ (Attachment 3)

☐ Expansion/Reduction of grades served or number of students \_\_\_\_\_  
(new grades and students served)

Will this expansion require a new facility or a structural addition to an existing facility? If so, provide a detailed facility plan (Attachment 3).

☐ Yes ☐ No

10. a) Summary description of charter school, including school mission (limited to one page):

The Open High School of Utah is a full-service online school that is committed to the use of open educational resources (OERs) for their curriculum. This approach allows unprecedented levels of individualized instruction with a highly responsive, data-driven curriculum.

Our mission is to use innovative technology, service learning, student-centered instruction and personal responsibility to empower students to succeed.

Belief Statements:

- We believe that all students should have an education tailored to their specific needs, regardless of ability or disability.
- We will prepare our students for the modern, technology driven world.
- We believe in a flexible, constantly evolving curriculum based on best practices and current research.
- We believe in personal responsibility and self-advocacy.
- We believe that service learning, ethics, and community involvement are vital to student achievement.
- We believe that students, parents, and teachers are all part of the educational team.
- We believe in sharing our open education resources with students, parents and teachers alike across the world.

b) Which grades and how many students does the school serve?

Open High School of Utah is authorized to serve students in grades 7-12. OHSU had an October 1, 2012 Enrollment of 334 students in grades 9-12.

c) Does the charter school's grade configuration align with the local school district configuration?

OHSU is a virtual school and therefore serves students throughout the state having varying grade configurations. OHSU chose a 7-12 grade configuration to best meet the needs of all junior high and high school students in the state of Utah.

d) Percentage of ethnic minority students at charter school and resident district.

As reported on the October 1, 2012 Count, 10.5% of the current OHSU student body is composed of minority students. OHSU is a statewide online charter school and does not have a resident district.

e) Percentage of economically disadvantaged students at charter school and resident district:

As reported on the October 1, 2012 Count, 14% of the current OHSU student body is economically disadvantaged. OHSU is a statewide online charter school and does not have a resident district.

f) Percentage of special education students at charter school and resident district:

As reported in 2012, 10.5% of the current OHSU student body is comprised of special education students. OHSU is a statewide online charter school and does not have a resident district.

g) Additional information you would like the SCSB to consider:

#### FACULTY & ADMINISTRATION

The Open High School of Utah is an award-winning full-service virtual charter school. The school will serve students statewide in grades 7-12 as well as participate in the Statewide Online Education Program. Seventh and eighth grade students will be added in the 2013-2014 school year.

Open High School accepted the Best of State Award for Curriculum Development in June 2011 and the 2012 Best Charter School award. Open High was also featured as the eSchool News School of the Month for outstanding use of integrated technology and best practices in online schools.

The Open High School of Utah employs the equivalent of 20.5 certified faculty, administrators and staff from all over the great state of Utah. The Open High team includes the 2010 Charter Educator of the Year, Sarah Weston, the first online instructor to receive this prestigious award. Additionally, OHSU is pleased to employ Amy Pace, 2010 Presidential STEM Award Winner who is also touted as one of the Top Five Online Teachers in the nation and the 2013 recipient of the Governor's Medal of Excellence in STEM Teaching.

In 2012, the United States Distance Learning Association awarded an unprecedented three medals to Open High faculty members Jessica Mordecai, Amy Wadsworth and Laura Hansen in 2012. Emily Andersen and DeLaina Tonks were awarded national fellowships with the Institute for the Study of Knowledge Management in Education, followed by a 2013 invitation to Sara Layton. Seventeen of the thirty-one faculty and administrators have advanced degrees.

Additionally, OHSU secured a USTAR grant for \$66,400 per year for three years starting 2011. The grant will support enhancing student learning in STEM classes. The anticipated results from participating in the USTAR program include higher test scores, lower class sizes, better articulation between secondary and higher education career paths, and grater compensation for STEM teachers. Currently, OHSU ranks 31st in the state based on CRT scores.

11. What makes the charter school unique or needed?

Open High School of Utah offers an online option for parents and students. OHSU provides a greater level of student-teacher and student-student interaction than Utah's Electronic High School. OHSU also offers a more flexible and responsive curriculum than Utah Virtual Academy or Connections Academy for those students who require a different approach.

12. Is the schools' curriculum fully aligned with the Utah Core Curriculum? If not, in what areas does the school deviate from the Core?

The school's curriculum is fully aligned with the Utah State Core Curriculum and is following the USOE timeline for the implementation of the new Utah Core Curriculum.

13. Specifically, how does the school address the needs of students with disabilities who need Special Education services?

OHSU is committed to providing quality instruction to all students and believes every student should have an equal opportunity to receive an education. All students at OHSU are provided a free and appropriate public education, including students with disabilities. OHSU's teachers assess each student on a continuous basis to determine each student's particular strengths and weaknesses as well as reviewing student's files.


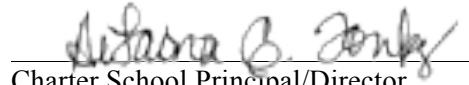
OHSU offers students with disabilities a continuum of placement and services based on their IEP. All special education students will receive support, remediation, modifications, and consultation services. OHSU is committed to providing special education services that meets the needs of students with disabilities. OHSU employs a full-time special education teacher and contracts out with an independent company to provide additional necessary staff (i.e., Special Education Director, related service providers (speech, PT). OHSU is currently in their second year of the Special Education Monitoring system, UPIPS (Utah Performance Improvement Planning System).

OHSU will follow all the requirements of the Individuals with Disabilities Act (IDEA) 2004 and Utah Special Education Rule and has in effect a Special Education Policies and Procedures Manual, approved by the USOE in January of 2010. This Manual ensures students with disabilities or suspected disabilities will be identified, evaluated, and provided appropriate educational services and/or accommodations within the definitions of IDEA 2004, ADA, and Section 504. Within the timeline requirements of the IDEA, OHSU's Special Education Program is outlined in this Manual. Specifically, the following areas are addressed:

1. General Provisions (Program Description);
  2. Identification, Location, and Evaluation of Students (Child Find, Referral, Evaluation, Re-Evaluation, Eligibility Determination including SLD Classification, and Eligibility Classifications);
  3. IEP Development and Service Delivery (IEP Team Participants, IEP Development and Content, LRE, Initial Placement, IEP Changes, Transition Services, and LRBI);
  4. Procedural Safeguards for Students and Their Parents (Parental Participation, Independent Education Evaluation (IEE), Written Prior Notices, Dispute Resolution, Surrogate Parents, Confidentiality, and Discipline);
  5. LEA Eligibility and Responsibilities (Assessment and Reporting, Public Posting, Ensuring Services, Supervision, Personnel Standards, Early Intervening Services, and Caseloads); and
  6. Students with Disabilities in Other Settings (Private and Public School Placements). This Manual ensures the appropriate implementation of special education services and is to be used in coordination with the Utah State Board of Education Rules (August 2007) incorporating USOE's Special Education Guidelines (August 2008) for Specific Learning Disabilities (SLD), Least Restrictive Behavioral Interventions (LRBI), and Caseloads as set forth. OHSU's Special Education Policies and Procedures Manual is available via the School's Policy Binder and at the USOE.
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14. Provide a copy of current approved fiscal year budget and next year's projected budget using same format as required [AFR budget](#) (Attachment 4).
  15. Provide a summary of most recent state academic information from the [Public School data gateway](#) (Attachment 5). You may attach additional academic information if desired.
  16. Who performs the financial accounting for the school and what are his/her credentials for accounting? (Attach resume – Attachment 6)

17. Provide the name and title of district personnel to whom you provided a copy of your entire amendment request, as well as the date of contact.

Since OHSU is a statewide online charter school, the amendment request was disseminated statewide in February 2013.

 _____ Charter School Board Representative Signature	_____ Date
 _____ Charter School Principal/Director	_____ Date

## ATTACHMENT 1

### **OHSU Founding Members**

*The following individuals are designated to receive founder status of Open High School of Utah and were instrumental in the start up and founding of OHSU.*

Justin Ball  
Bekin Gur  
Kurt Johnson  
Gary Lopez  
Fred Mednick  
Brandon Maramatsu  
Marat Ozoglu  
Brett Shelton  
David Wiley  
Elaine Wiley  
Phil Windley

## **ATTACHMENT 2**

### **OHSU Governing Board of Directors**

*The following individuals are duly elected and are currently appointed members of the Governing Board of Directors for Open High School of Utah.*

Jen Christensen, Co-Chair  
Kelley Broadbent, Co-Chair & Secretary  
Bart Barker, Financial Coordinator  
Gwendolyn Smith, Board Member  
David Wiley, Board Member  
Deidre Hendersen, Board Member

## ATTACHMENT 3

### **Requested Amendments to Charter**

*Changes to the Charter Application include changing the name throughout from Open High School of Utah to Mountain Heights Academy.*

Open High School of Utah is requesting to change the name of the school to Mountain Heights Academy. Now that Open High School of Utah will be serving students in junior high, the school would like to update their name to be reflective of all grades.

Open High School of Utah thoroughly vetted a variety of names and branding options. The administration, staff, students, and Board took part in the name change process and are supportive of changing the name to Mountain Heights Academy.

The Board of Directors selected the name Mountain Heights Academy because of its aspirational nature. Part of the success of our school comes from student progress; regardless of where a student is when they come to our school, the hope is to help them to advance and achieve greater heights. The visual aspect of the three mountain peaks shows movement and the desire to increase student academic achievement.

One of the reasons the board felt strongly about the Mountain Heights Academy name was that it lends itself very well to the Trailblazers mascot the Open High School of Utah has been using for the past three and a half years.



Mountain Heights ACADEMY



## ATTACHMENT 4

### 2012-2013 School Year Budget and 2013-2014 Projected School Year Budget

Charter School Name: Open High School of Utah		Fiscal Year: 2013					
First Operational Year		100% Enrollment			75% Enrollment		
Number of Students:		334			0		
Grade Configuration:		9-12					
Revenue							
Child Nutrition Program (CNP) and Lunchroom Sales		\$0			\$0		
Student Activities		\$36,900			\$0		
Other		\$5,000			\$0		
Total Revenue From Local Sources (1000)		\$41,900			\$0		
Total Revenue from State Sources (3000)		\$1,871,569			\$0		
Lunch and Breakfast Reimbursement		\$0			\$0		
Donated Commodities (CNP)		\$0			\$0		
Restricted Federal Through State		\$166,112			\$0		
Programs for the Disabled (IDEA)		\$26,899			\$0		
No Child Left Behind (NCLB)		\$0			\$0		
Total Revenue from Federal Sources (4000)		\$193,011			\$0		
Private Grants & Donations:		\$0			\$0		
Source(s) (specify)		\$0			\$0		
Loans:		\$0			\$0		
Commercial		\$0			\$0		
Contributions and Donations from Private Sources		\$0			\$0		
Other (specify)		\$0			\$0		
Total Revenue from Other Sources (5000)		\$0			\$0		
Total Revenue		\$2,106,480			\$0		
Expenditures		Number	Salary or Cost	Total	Number	Salary or Cost	Total
131	Salaries - Teachers	19.05	\$32,221	\$613,818			\$0
132	Salaries - Substitute Teachers			\$0			\$0
161	Salaries - Teacher Aides and Paraprofessionals			\$0			\$0
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$613,818			\$0
210	Retirement			\$0			\$0
220	Social Security			\$64,451			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits (specify)			\$261,700			\$0
	Total Benefits (200)			\$326,151			\$0
300	Purchased Professional and Technical Services			\$211,887			\$0
600	Instructional Supplies			\$22,150			\$0
641	Textbooks			\$0			\$0
	Total Supplies (600)			\$22,150			\$0
700	Total Property (Instructional Equipment) (700)			\$171,112			\$0
800	Other Objects			\$13,100			\$0
810	Dues and Fees			\$5,000			\$0
	Total Other Objects (800)			\$18,100			\$0
Total Instruction (1000)				\$1,363,218			\$0
141	Salaries - Attendance and Social Work Personnel			\$0			\$0
142	Salaries - Guidance Personnel	1.00	\$45,000	\$45,000			\$0
143	Salaries - Health Services Personnel			\$0			\$0
144	Salaries - Psychological Personnel			\$0			\$0
152	Salaries - Secretarial and Clerical	0.50	\$20,000	\$10,000			\$0
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$55,000			\$0
210	Retirement			\$0			\$0
220	Social Security			\$5,720			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$5,720			\$0
300	Purchased Professional and Technical Services			\$10,000			\$0
600	Supplies			\$0			\$0
700	Property			\$0			\$0
800	Other Objects			\$0			\$0
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$0			\$0
Total Student Support Services (2100)				\$70,720			\$0
145	Salaries - Media Personnel - Certified			\$0			\$0
162	Salaries - Media Personnel - Noncertified			\$0			\$0
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$0			\$0
300	Purchased Professional and Technical Services			\$0			\$0
600	Supplies			\$0			\$0
644	Library Books			\$0			\$0
650	Periodicals			\$0			\$0

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660	Audio Visual Materials			\$0			\$0
	Total Supplies (600)			\$0			\$0
700	Property			\$0			\$0
800	Other Objects			\$0			\$0
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$0			\$0
<b>Total Instructional Staff Support Services (2200)</b>				<b>\$0</b>			<b>\$0</b>
121	Salaries - Principals and Assistants	1	72450	\$72,450			\$0
152	Salaries - Secretarial and Clerical	1	\$38,900	\$38,900			\$0
100	Salaries - All Other	1	\$56,925	\$56,925			\$0
	Total Salaries (100)			\$168,275			\$0
210	Retirement			\$0			\$0
220	Social Security			\$17,669			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$58,200			\$0
	Total Benefits (200)			\$75,869			\$0
300	Purchased Professional and Technical Services			\$117,600			\$0
600	Supplies			\$3,000			\$0
700	Property			\$0			\$0
800	Other Objects			\$7,500			\$0
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$7,500			\$0
<b>Total School Administration (2400)</b>				<b>\$372,244</b>			<b>\$0</b>
100	Salaries			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$0			\$0
300	Purchased Professional and Technical Services			\$100,000			\$0
400	Purchased Property Services			\$21,725			\$0
460	Construction and Remodeling			\$0			\$0
	Total Property (400)			\$21,725			\$0
500	Other Purchased Services			\$38,500			\$0
600	Supplies			\$7,100			\$0
700	Property			\$0			\$0
800	Other Objects			\$7,500			\$0
810	Dues and Fees			\$5,600			\$0
	Total Other Objects (800)			\$13,100			\$0
<b>Total Operation &amp; Maintenance of Facilities (2600)</b>				<b>\$180,425</b>			<b>\$0</b>
100	Salaries			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$0			\$0
300	Purchased Professional and Technical Services			\$0			\$0
600	Non-Food Supplies			\$0			\$0
630	Food			\$0			\$0
	Total Supplies (600)			\$0			\$0
700	Property			\$0			\$0
780	Depreciation - Kitchen Equipment Depreciation			\$0			\$0
	Total Property (700)			\$0			\$0
800	Other Objects ( <i>Specify</i> )			\$0			\$0
<b>Total Food Services (3100)</b>				<b>\$0</b>			<b>\$0</b>
100	Salaries			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$0			\$0
300	Purchased Professional and Technical Services			\$0			\$0
400	Purchased Property Services			\$0			\$0
460	Construction and Remodeling			\$0			\$0
	Total Property (400)			\$0			\$0
500	Other Purchased Services			\$0			\$0
600	Supplies - New Buildings			\$0			\$0
641	Textbooks - New Buildings			\$0			\$0
644	Library Books - New Libraries			\$0			\$0
	Total Supplies (600)			\$0			\$0
710	Land and Improvements			\$0			\$0
720	Buildings			\$0			\$0
731	Machinery			\$0			\$0
732	School Buses			\$0			\$0
733	Furniture and Fixtures			\$0			\$0
734	Technology Equipment			\$0			\$0

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735	Non-Bus Vehicles			\$0			\$0
739	Other Equipment			\$0			\$0
	Total Property (700)			\$0			\$0
800	Other Objects ( <i>Specify</i> )			\$0			\$0
Total Building Acquisition & Instruction (4500)				\$0			\$0
830	Interest			\$0			\$0
840	Redemption of Principal			\$0			\$0
Total other financing sources (uses) and other items				\$0			\$0
1000	Total Local			\$41,900			\$0
3000	Total State			\$1,871,569			\$0
4000	Total Federal			\$193,011			\$0
TOTAL REVENUES				\$2,106,480			\$0
100	Salaries			\$837,093			\$0
200	Employee Benefits			\$407,740			\$0
300	Purchased Professional and Technical Services			\$439,487			\$0
400	Purchased Property Services			\$21,725			\$0
500	Other Purchased Services			\$38,500			\$0
600	Supplies			\$32,250			\$0
700	Property			\$171,112			\$0
800	Other Objects			\$38,700			\$0
TOTAL EXPENDITURES				\$1,986,607			\$0
Excess or Deficiency of Revenues over Expenditures				\$119,873			\$0
Other Sources of Funding (5000)				\$0			\$0
Net Asset Balance (Fund Balance)				\$119,873			\$0
Reserves as Percentage of Total Revenue				6%			#DIV/0!
Percentage of Funding Contributed to Reserve Balance				6%			#DIV/0!
Necessary Closure Fund				\$10,071			\$0

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Charter School Name: Open High School of Utah		Fiscal Year: 2014					
Second Operational Year		100% Enrollment			75% Enrollment		
Number of Students:		500			375		
Grade Configuration:		7-12					
Revenue							
Child Nutrition Program (CNP) and Lunchroom Sales		\$0			\$0		
Student Activities		\$47,813			\$35,860		
Other		\$5,000			\$3,750		
Total Revenue From Local Sources (1000)		\$52,813			\$39,610		
Total Revenue from State Sources (3000)		\$2,471,057			\$1,853,293		
Lunch and Breakfast Reimbursement		\$0			\$0		
Donated Commodities (CNP)		\$0			\$0		
Restricted Federal Through State		\$0			\$0		
Programs for the Disabled (IDEA)		\$37,493			\$28,120		
No Child Left Behind (NCLB)		\$16,492			\$12,369		
Total Revenue from Federal Sources (4000)		\$53,985			\$40,489		
Private Grants & Donations:		\$0			\$0		
Source(s) (specify)		\$0			\$0		
Loans:		\$0			\$0		
Commercial		\$0			\$0		
Contributions and Donations from Private Sources		\$0			\$0		
Other (specify)		\$0			\$0		
Total Revenue from Other Sources (5000)		\$0			\$0		
Total Revenue		\$2,577,855			\$1,933,391		
Expenditures		Number	Salary or Cost	Total	Number	Salary or Cost	Total
131	Salaries - Teachers	25.00	\$32,498	\$812,456	19.00	\$32,221	\$612,207
132	Salaries - Substitute Teachers			\$0			\$0
161	Salaries - Teacher Aides and Paraprofessionals			\$0			\$0
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$812,456			\$612,207
210	Retirement			\$0			\$0
220	Social Security			\$85,308			\$64,282
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits (specify)			\$305,150			\$228,863
	Total Benefits (200)			\$390,458			\$293,144
300	Purchased Professional and Technical Services			\$237,479			\$178,109
600	Instructional Supplies			\$25,180			\$18,885
641	Textbooks			\$0			\$0
	Total Supplies (600)			\$25,180			\$18,885
700	Total Property (Instructional Equipment) (700)			\$150,000			\$112,500
800	Other Objects			\$13,100			\$9,825
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$13,100			\$9,825
Total Instruction (1000)				\$1,628,673			\$1,224,670
141	Salaries - Attendance and Social Work Personnel			\$0			\$0
142	Salaries - Guidance Personnel	1.50	\$45,000	\$67,500	1.00	\$45,000	\$45,000
143	Salaries - Health Services Personnel			\$0			\$0
144	Salaries - Psychological Personnel			\$0			\$0
152	Salaries - Secretarial and Clerical	1	\$22,960	\$22,960	1	\$22,960	\$22,960
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$90,460			\$67,960
210	Retirement			\$0			\$0
220	Social Security			\$9,408			\$7,136
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$9,408			\$7,136
300	Purchased Professional and Technical Services			\$10,000			\$7,500
600	Supplies			\$0			\$0
700	Property			\$0			\$0
800	Other Objects			\$0			\$0
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$0			\$0
Total Student Support Services (2100)				\$109,868			\$82,596
145	Salaries - Media Personnel - Certified			\$0			\$0
162	Salaries - Media Personnel - Noncertified			\$0			\$0
100	Salaries - All Other			\$0			\$0
	Total Salaries (100)			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			\$0			\$0
300	Purchased Professional and Technical Services			\$0			\$0
600	Supplies			\$0			\$0
644	Library Books			\$0			\$0
650	Periodicals			\$0			\$0

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660	Audio Visual Materials			\$0			\$0
	Total Supplies (600)			\$0			\$0
700	Property			\$0			\$0
800	Other Objects			\$0			\$0
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			\$0			\$0
<b>Total Instructional Staff Support Services (2200)</b>				<b>\$0</b>			<b>\$0</b>
121	Salaries - Principals and Assistants	1	72450	\$72,450	1.00	72,450	\$72,450
152	Salaries - Secretarial and Clerical	1	\$40,488	\$40,488	1.00	40,488	\$40,488
100	Salaries - All Other	1	\$62,500	\$62,500	1.00	62,500	\$62,500
	Total Salaries (100)			<b>\$175,438</b>			<b>\$175,438</b>
210	Retirement			\$0			\$0
220	Social Security			\$18,421			\$18,421
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$56,350			\$56,350
	Total Benefits (200)			<b>\$74,771</b>			<b>\$74,771</b>
300	Purchased Professional and Technical Services			<b>\$162,500</b>			<b>\$121,875</b>
600	Supplies			\$3,000			\$2,250
700	Property			\$0			\$0
800	Other Objects			\$7,500			\$5,625
810	Dues and Fees			\$0			\$0
	Total Other Objects (800)			<b>\$7,500</b>			<b>\$5,625</b>
<b>Total School Administration (2400)</b>				<b>\$423,209</b>			<b>\$379,959</b>
100	Salaries			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			<b>\$0</b>			<b>\$0</b>
300	Purchased Professional and Technical Services			\$0			\$0
400	Purchased Property Services			\$42,900			\$32,175
460	Construction and Remodeling			\$0			\$0
	Total Property (400)			<b>\$42,900</b>			<b>\$32,175</b>
500	Other Purchased Services			<b>\$43,000</b>			<b>\$32,250</b>
600	Supplies			\$7,100			\$5,325
700	Property			\$175,000			\$131,250
800	Other Objects			\$7,500			\$5,625
810	Dues and Fees			\$5,600			\$4,200
	Total Other Objects (800)			<b>\$13,100</b>			<b>\$9,825</b>
<b>Total Operation &amp; Maintenance of Facilities (2600)</b>				<b>\$238,100</b>			<b>\$178,575</b>
100	Salaries			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			<b>\$0</b>			<b>\$0</b>
300	Purchased Professional and Technical Services			\$0			\$0
600	Non-Food Supplies			\$0			\$0
630	Food			\$0			\$0
	Total Supplies (600)			<b>\$0</b>			<b>\$0</b>
700	Property			\$0			\$0
780	Depreciation - Kitchen Equipment Depreciation			\$0			\$0
	Total Property (700)			<b>\$0</b>			<b>\$0</b>
800	Other Objects (Specify)			\$0			\$0
<b>Total Food Services (3100)</b>				<b>\$0</b>			<b>\$0</b>
100	Salaries			\$0			\$0
210	Retirement			\$0			\$0
220	Social Security			\$0			\$0
240	Insurance (Health/Dental/Life)			\$0			\$0
200	Other Benefits			\$0			\$0
	Total Benefits (200)			<b>\$0</b>			<b>\$0</b>
300	Purchased Professional and Technical Services			\$0			\$0
400	Purchased Property Services			\$0			\$0
460	Construction and Remodeling			\$0			\$0
	Total Property (400)			<b>\$0</b>			<b>\$0</b>
500	Other Purchased Services			\$0			\$0
600	Supplies - New Buildings			\$0			\$0
641	Textbooks - New Buildings			\$0			\$0
644	Library Books - New Libraries			\$0			\$0
	Total Supplies (600)			<b>\$0</b>			<b>\$0</b>
710	Land and Improvements			\$0			\$0
720	Buildings			\$0			\$0
731	Machinery			\$0			\$0
732	School Buses			\$0			\$0
733	Furniture and Fixtures			\$0			\$0
734	Technology Equipment			\$0			\$0

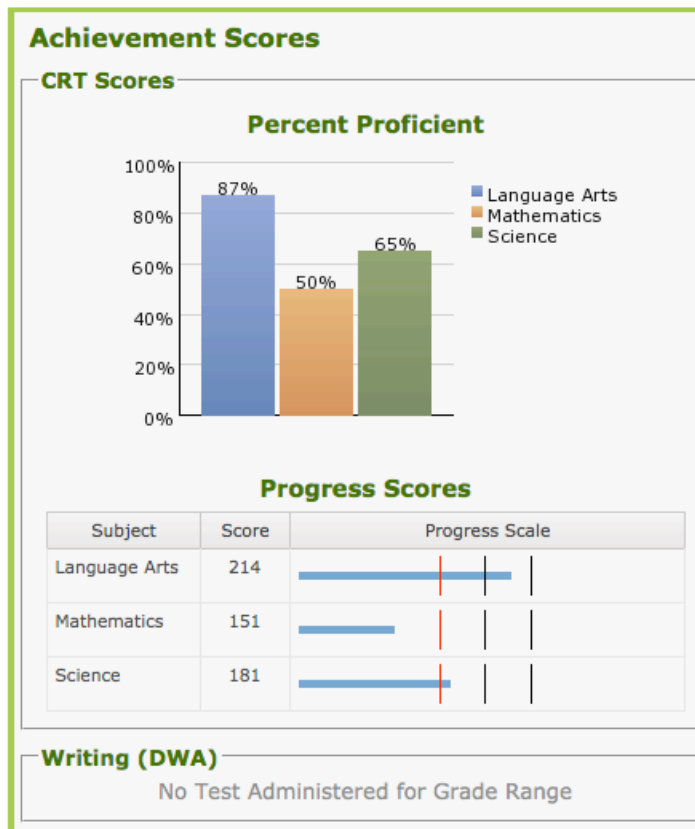
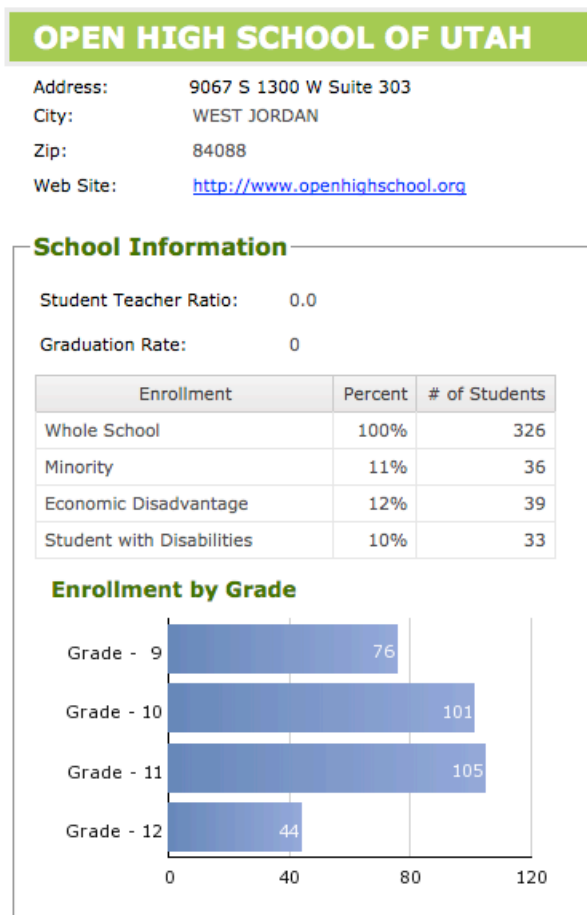
State Charter School Board  
Amendment Request

735	Non-Bus Vehicles			\$0		\$0
739	Other Equipment			\$0		\$0
	Total Property (700)			\$0		\$0
800	Other Objects ( <i>Specify</i> )			\$0		\$0
<b>Total Building Acquisition &amp; Instruction (4500)</b>				<b>\$0</b>		<b>\$0</b>
830	Interest			\$0		\$0
840	Redemption of Principal			\$0		\$0
<b>Total other financing sources (uses) and other items</b>				<b>\$0</b>		<b>\$0</b>
1000	Total Local			\$52,813		\$39,610
3000	Total State			\$2,471,057		\$1,853,293
4000	Total Federal			\$53,985		\$40,489
<b>TOTAL REVENUES</b>				<b>\$2,577,855</b>		<b>\$1,933,391</b>
100	Salaries			\$1,078,354		\$855,605
200	Employee Benefits			\$474,637		\$375,051
300	Purchased Professional and Technical Services			\$409,979		\$307,484
400	Purchased Property Services			\$42,900		\$32,175
500	Other Purchased Services			\$43,000		\$32,250
600	Supplies			\$35,280		\$26,460
700	Property			\$325,000		\$243,750
800	Other Objects			\$33,700		\$25,275
<b>TOTAL EXPENDITURES</b>				<b>\$2,442,850</b>		<b>\$1,898,050</b>
Excess or Deficiency of Revenues over Expenditures				\$135,005		\$35,341
Other Sources of Funding (5000)				\$0		\$0
Net Asset Balance (Fund Balance)				\$135,005		\$35,341
Reserves as Percentage of Total Revenue				5%		2%
Percentage of Funding Contributed to Reserve Balance				5%		2%
Necessary Closure Fund				\$12,767		\$9,575

## ATTACHMENT 5

### Academic Information

*Provided below are snapshots of the most recent state academic information available on the Utah Public School Data Gateway through the USOE.*



UTAH SCHOOL REPORT	
<b>OPEN HIGH SCHOOL OF UTAH</b> Grades 09-12	<b>2011-12</b> <b>Alert! Critical Report Clarifications</b>

**OPEN HIGH SCHOOL OF UTAH**

Grades Tested: 09-12

- **Address:**  
9067 S 1300 W Suite 303  
WEST JORDAN, UT 84088
- **Phone:** 801-721-6329
- **Principal:** Delaina Tonks
- **Number of Teachers:** 19
- **Enrollment:** 365
- **Minority:** 10%
- **English Learners:** 0%
- **Low Income:** 11%
- **SWD:**

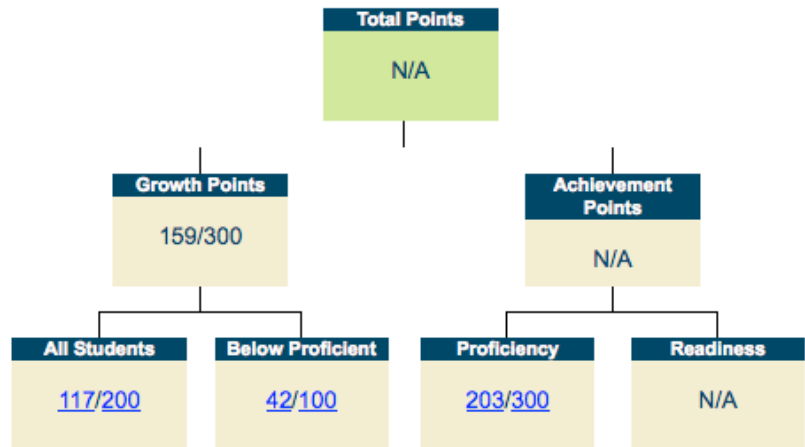
[Additional Information](#)



School Performance

▼ School ▲ State

**No Data Available**



\* Includes only schools with a 12th grade. For K-12 schools, includes only the 9-12 grade populations.



## SERVICE LEARNING

OHSU is a Service Learning School. Students are asked to perform twenty-five (25) hours of service per semester. Each teacher implements at least one service-learning lesson in his/her curriculum, which generally involves an activity, fieldtrip or outreach program. Fifteen students were recipients of individual President's Volunteer Service Awards, and 83 students qualified for the group Gold award. In our third year, OHSU students, faculty, board members, and parents logged 12,661 hours providing service in various areas, including: Entertainment Kits for Hospitalized Children at Primary Children's, Deer Creek State Park Clean Up, Halloween Treat Bags for Springville Juvenile Justice Services, Veterans History Project, Toys for Tots/Treats for Troops, National Reading Day Activity at local elementary schools, Valentines for Veterans at Midtown Manor nursing home, and a service project at The Road Home.

## CRITERION REFERENCED TEST SCORES

The tables below show a comparison of CRT scores between Open High School and the overall State proficiency levels. With the exception of our first year in operation (2009-2010), OHSU CRT proficiency levels have been higher than the state average. It should be noted that the results for the 2009-2010 school year were for ninth grade students only; 2010-2011 results included 9th and 10th grades, with 2011-2012 including grades 9-12. The impact of adding additional grades is significant, making multiple year comparisons difficult.

<b>OPEN HIGH SCHOOL OF UTAH Language Arts Tests</b>			
	2010 % Proficient	2011 % Proficient	2012 % Proficient
<b>OVERALL LANGUAGE ARTS</b>	<b>92%</b>	<b>88%</b>	<b>87%</b>
<a href="#">9th Grade Language Arts</a>	91%	89%	81%
<a href="#">10th Grade Language Arts</a>	100%	87%	90%
<a href="#">11th Grade Language Arts</a>		100%	89%

<b>OPEN HIGH SCHOOL OF UTAH Mathematics Tests</b>			
	2010 % Proficient	2011 % Proficient	2012 % Proficient
<b>OVERALL MATHEMATICS</b>	<b>48%</b>	<b>57%</b>	<b>57%</b>
<a href="#">Geometry</a>	44%	63%	63%
<a href="#">Algebra I</a>	51%	52%	52%
<a href="#">Algebra II</a>	0%	53%	53%

<b>OPEN HIGH SCHOOL OF UTAH Science Tests</b>			
	2010 % Proficient	2011 % Proficient	2012 % Proficient
<b>OVERALL SCIENCE</b>	<b>81%</b>	<b>77%</b>	<b>77%</b>
<a href="#">Earth Systems Science</a>	81%	76%	76%
<a href="#">Biology</a>	100%	78%	78%
<a href="#">Biology</a>	100%	78%	78%
<a href="#">Biology</a>	100%	78%	78%

## ATTACHMENT 6

### Financial Accountant

*The below resume is for Brad Taylor, the CEO of Academica West who performs the financial accounting for Open High School of Utah.*

Brad Taylor  
352 North Flint Street  
Kaysville, UT 84037

Telephone: (801) 444-9378  
Email: [brad@academicawest.com](mailto:brad@academicawest.com)

Education	Weber State University - Ogden, Utah Masters of Accountancy Degree–May 2004 Bachelor of Arts Degree–May 2003 Major: Accounting Minor: Spanish Cumulative GPA: 3.98 Major GPA: 3.98
Educational Highlights	Goddard MPAcc Scholar – Top Three Post-Graduate Ranking Goddard Scholar – Top Ten Business School Graduate Member of Beta Gamma Sigma scholastic fraternity Member of Deloitte & Touche University Case Seminar–2003
Work Experience	Deloitte & Touche - Salt Lake City, UT
2004 – April 2005	<u>Audit Staff</u> – Field work and preparation of annual financial statements for companies both publicly and privately traded. Tested inventory, A/R, A/P, long-term liabilities, and cash as presented on balance sheets.
Work Experience	Academica West - Kaysville, Utah
April 2005 - Present	<u>Controller</u> - Responsible for oversight of all accounting activities. Oversee annual audits and preparation of financial statements for 11 charter schools currently in operation. Organize and comply with all state financial reporting requirements. Manage schools' cash flows and budgeting in coordination with corresponding principals and board members.
Skills and Abilities	Strong interpersonal skills with a superior understanding of audit processes and non-profit businesses. Able to organize and oversee a staff that responds to accounting needs of charter schools, including, but not limited to, payroll, accounts payable, budgeting, cash flow management, state and IRS reports, and so forth. Experienced in QuickBooks and other accounting programs. Strong understanding of state reporting requirements. Fluent in Spanish.